Dear [Name],

Your phase 1 research plan remains intact. Campus is now moving into phase 2. You do not need to submit a phase 2 plan if you are not making changes to your phase 1 plan.

**Here are the major changes:**

- Undergraduate students will be able to conduct research and scholarly activities. They must follow all safety requirements and schedules of the lab.
- Face-to-face human subject research interactions will be permitted in Phase 2, with approval. Steps for mitigation of risks due to COVID-19 must be performed for these studies, with extra consideration provided for higher risk study populations. Before applying to conduct your face-to-face human subject research, consult the EHS Guidance for Minimizing COVID-19 Risks for Face-to-Face Research Activities and assure that your research plan aligns with those guidelines
  

- Research spaces should be staffed to maintain a maximum of one person per 200 square feet of research space (or one person per room for rooms less than 400 square feet). Researchers should continue to maintain 6 feet of physical distancing for personnel working and moving within research spaces, and limit the duration of time that researchers are working in shared spaces, even with physical distancing.

**College approval is as follows:**

- Send your updated spreadsheet to your Department Chair with a brief description of the proposed update in an email. Label the spreadsheet with your last name, P2, and version #. Example: “Schmitz_P2_v1”
- F2F human subject research requests require a protocol for keeping occupants safe from possible COVID-19 transmission be included as part of a proposed P2 update.
- If the Chair approves the updates, they will notify Jesse for College review.
• Safety/Research Services office will coordinate new WISCard reactivation and assign face masks to those approved for return to labs.
• PI’s will still get an email from the Research Services office when P2 updates have been approved.

In addition to approval by the school, college or OVCRGE, the PIs must complete the Campus online form as part of their request to conduct new research during Phase 2. Faculty and PIs must complete this form on behalf of all personnel under their supervision who are seeking to return to on-site research

Jesse Decker
Director for Safety

Oliver Schmitz
Associate Dean for Research